Financial Statements

For the Years Ended December 31, 2020 and 2019

For the Years Ended December 31, 2020 and 2019

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ALAN C. ANDERSON, CHARTERED

CERTIFIED PUBLIC ACCOUNTANT BUENA VISTA OFFICE PLAZA, SUITE B 121 - 14TH STREET NORTHEAST ROCHESTER, MN 55906-7083

> 507·288·3947 FAX 507·288·8886

Alan C. Anderson, CPA Julie K. Wright, CPA Mary Mark Patten, CPA Phil Pagel, CPA

Independent Auditor's Report

To the Board of Directors Friends of Quarry Hill Nature Center, Inc. Rochester, Minnesota

We have audited the accompanying financial statements of Friends of Quarry Hill Nature Center, Inc. (a nonprofit organization), which comprise the statements of financial position as of December 31, 2020 and 2019, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

To the Board of Directors Friends of Quarry Hill Nature Center, Inc. Page 2

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Friends of Quarry Hill Nature Center, Inc. as of December 31, 2020 and 2019, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

alan C. anderson Chil

Rochester, Minnesota

November 9, 2021

FRIENDS OF QUARRY HILL NATURE CENTER, INC. Statements of Financial Position December 31, 2020 and 2019

ASSETS

		2020		2019
Current Assets				
Cash and cash equivalents	\$	543,035	\$	470,850
Investments				402
Accounts receivable		3,580		3,350
Employee Retention Credit receivable		34,802		
Inventory		2,197		2,873
Prepaid expenses		9,474		9,668
Total current assets		593,088		487,143
Property and Equipment, at cost, less accumulated				
depreciation of \$74,404 for 2020 and \$73,958 for 2019		6,425		524,941
Other Assets				
Beneficial interest in assets held by Foundation	-	392,810	-	377,953
TOTAL ASSETS	\$	992,323	\$ 	1,390,037
LIABILITIES AND NET	<u>ASSETS</u>			
Current Liabilities				
Accounts payable	\$	11,910	\$	7,245
Accrued wages		16,809		18,633
Unearned revenue		601		9,021
Total current liabilities		29,320		34,899
Net Assets				
Without donor restrictions				
Undesignated		936,862		1,334,047
With donor restrictions - purpose restricted		26,141		21,091
Total net assets		963,003		1,355,138
TOTAL LIABILITIES AND NET ASSETS	\$	992,323	\$	1,390,037

FRIENDS OF QUARRY HILL NATURE CENTER, INC. Statement of Activities

For the Year Ended December 31, 2020

	<u>I</u>	Without Donor Restrictions	With Donor Restrictions		Total
Revenues, gains, and other support					
In-kind contributions	\$	305,083	\$	\$	305,083
Pandemic-related grants			176,502		176,502
Undesignated donations		140,608			140,608
Tuition		106,741			106,741
Reimbursements		41,068			41,068
Unrealized gains on investments		28,135			28,135
Fundraisers and exhibits		8,319	6,740		15,059
Rentals		14,438			14,438
Interest and dividends		9,445			9,445
Merchandise sales		6,608			6,608
Designated donations			2,350		2,350
Net assets released from restrictions					
Pandemic-related programs		176,502	(176,502)		
Program supplies/equipment		2,351	(2,351)		
Scholarships	_	1,689	(1,689)	_	
Total revenues, gains, and other support	-	840,987	5,050	_	846,037
Expenses					
Program services		1,131,177			1,131,177
General and administrative		97,153			97,153
Fundraising events		9,842		_	9,842
Total expenses	-	1,238,172	-	-	1,238,172
Changes in net assets		(397,185)	5,050		(392,135)
Net assets - beginning of year	-	1,334,047	21,091	-	1,355,138
Net assets - end of year	\$	936,862	\$ 26,141	\$	963,003

FRIENDS OF QUARRY HILL NATURE CENTER, INC. Statement of Activities For the Year Ended December 31, 2019

	R	Without Donor estrictions	-	With Donor Restrictions	_	Total
Revenues, gains, and other support						
In-kind contributions	\$	287,760	\$	2,380	\$	290,140
Tuition		282,163				282,163
Undesignated donations		125,091				125,091
Fundraisers and exhibits		35,390		7,921		43,311
Realized and unrealized gains on investments		42,601				42,601
Reimbursements		40,035				40,035
Designated donations				30,500		30,500
Rentals		23,496				23,496
Merchandise sales		12,234				12,234
United Way programs				4,860		4,860
Interest and dividends		3,620				3,620
Net assets released from restrictions						
United Way programs		4,860		(4,860)		
Program supplies/equipment		8,009		(8,009)		
Where Nature Takes Root		26,000		(26,000)		
Total revenues, gains, and other support	_	891,259		6,792	_	898,051
Expenses						
Program services		718,652				718,652
General and administrative		100,951				100,951
Fundraising events		14,474				14,474
Total expenses		834,077		_	-	834,077
Changes in net assets		57,182		6,792		63,974
Net assets - beginning of year	-	1,276,865	-	14,299	_	1,291,164
Net assets - end of year	\$	1,334,047	\$	21,091	\$	1,355,138

Statement of Functional Expenses For the Year Ended December 31, 2020

		Program Services	General and Administrative							Total
Salaries and payroll taxes	\$	246,297	\$	68,105	\$	2,188	\$	316,590		
Accounting and professional fees		7,357		817				8,174		
Advertising		2,104		234				2,338		
Bank/investment fees				10,007				10,007		
Community education/programs		30,504						30,504		
Cost of goods sold		3,086						3,086		
Custodial		8,677						8,677		
Employee benefits		4,291		1,186		38		5,515		
Fundraising/events						7,616		7,616		
Insurance		11,740		1,304				13,044		
Membership fees		220						220		
Miscellaneous		240						240		
Office expense and website		4,827		536				5,363		
Rent		283,903		14,942				298,845		
Sales tax		1,165						1,165		
Transfers to City of Rochester for facility		523,263						523,263		
Travel/staff expenses		2,314						2,314		
Vehicle expense		574						574		
Volunteer expense		191						191		
Total expenses before					,					
depreciation		1,130,753		97,131		9,842		1,237,726		
Depreciation	. •	424		22		-		446		
Total expenses	\$	1,131,177	\$	97,153	\$	9,842	\$ _	1,238,172		

Statement of Functional Expenses For the Year Ended December 31, 2019

		Program Services		General and dministrative	-	Fund Raising	****	Total
Salaries and payroll taxes	\$	327,377	\$	69,203	\$	2,125	\$	398,705
Accounting and professional fees		7,933		882				8,815
Advertising		1,363		152				1,515
Bank/investment fees				13,617				13,617
Community education/programs		31,751						31,751
Cost of goods sold		5,343						5,343
Custodial		17,433						17,433
Employee benefits		4,647		982		30		5,659
Fundraising/events						12,319		12,319
Insurance		11,160		1,240				12,400
Membership fees		753						753
Office expense and website		5,483		609				6,092
Rent		270,409		14,232				284,641
Sales tax		1,401						1,401
Transfers to City of Rochester for facility		25,630						25,630
Travel/staff expenses		5,567						5,567
Vehicle expense		1,102						1,102
Volunteer expense		653	_				_	653
Total expenses before depreciation		718,005		100,917		14,474		833,396
Depreciation		647	_	34		_		681
Total expenses	\$_	718,652	\$ _	100,951	\$	14,474	\$ =	834,077

FRIENDS OF QUARRY HILL NATURE CENTER, INC. Statements of Cash Flows For the Years Ended December 31, 2020 and 2019

		2020		2019
Cash Flows From Operating Activities				
Changes in net assets	\$	(392,135)	\$	63,974
Adjustments to reconcile increase in net assets				
to net cash provided by operating activities:				
Depreciation		446		681
Noncash contribution of assets		(6,288)		(5,573)
Realized and unrealized (gain) on investments		(28,135)		(42,601)
(Increase) decrease in operating assets				
Accounts receivable		(230)		8,882
Employee Retention Credit receivable		(34,802)		
Inventory		676		(116)
Prepaid expenses		194		(452)
Increase (decrease) in operating liabilities				
Accounts payable		4,665		(3,390)
Accrued wages		(1,824)		1,751
Unearned revenue		(8,420)		(1,516)
Net cash provided (used) by operating activities	_	(465,853)	Actions	21,640
Cash Flows From Investing Activities				
Proceeds from sale of investments		6,690		5,158
Purchase of other assets		(3,322)		(965)
Proceeds from sale of other investments		16,600		
Purchase of property and equipment		(5,193)		(879)
Transfers of property to City of Rochester		523,263		25,630
Net cash provided by investing activities	_	538,038	_	28,944
Net increase in cash and cash equivalents		72,185		50,584
Cash and cash equivalents - beginning of year	_	470,850	_	420,266
Cash and cash equivalents - end of year	\$ =	543,035	\$ =	470,850

1. Organization and Summary of Significant Accounting Policies

The significant accounting policies followed are described below to enhance the usefulness of the financial statements to the reader.

A. Organization

Friends of Quarry Hill Nature Center, Inc. was formed to enhance and support the environmental education programs for students and adults at Quarry Hill Nature Center in Rochester, Minnesota. Numerous classes and activities are conducted that are open both to school children and the general public. Friends of Quarry Hill Nature Center Inc.'s major sources of revenue are class tuition, contributions and grants, fundraisers and events, and reimbursements.

Quarry Hill Nature Center is operated under an agreement with the City of Rochester. Friends of Quarry Hill Nature Center, Inc. has its own employees. The City of Rochester owns and insures the buildings, provides upkeep and capital improvements to buildings and grounds, and pays for utility costs and daily custodial care.

B. Basis of Accounting

The financial statements of Friends of Quarry Hill Nature Center, Inc. have been prepared on the accrual basis of accounting and accordingly reflect all significant receivables, payables, and other liabilities.

C. Classification of Net Assets

Net assets of the Organization are classified based on the presence or absence of donor-imposed restrictions. Net assets are comprised of two groups as follows:

Net Assets Without Donor Restrictions – Amounts that are not subject to usage restrictions based on donor-imposed requirements. This class also includes assets previously restricted where restrictions have expired or been met.

Net Assets with Donor Restrictions – Assets subject to usage limitations based on donor imposed or grantor restrictions. These restrictions may be temporary or may be based on a particular use. Restrictions may be met by the passage of time or by actions of the Organization. Certain restrictions may need to be maintained in perpetuity.

Earnings related to restricted net assets will be included in net assets without donor restrictions unless otherwise specifically required to be included in donor-restricted net assets by the donor or by applicable state law.

1. Organization and Summary of Significant Accounting Policies (continued)

D. Revenue Recognition

Contributions received and revenue from special fundraising events are recorded as net assets without donor restrictions or net assets with donor restrictions depending on the existence and/or nature of any donor restrictions.

All donor-restricted contributions are reported as increases in net assets with donor restrictions. When a restriction expires (that is, when a stipulated time restriction ends or purpose restriction is accomplished), net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities as net assets released from restrictions.

E. Donated Services and Materials

Donated materials are recorded as contributions at their estimated fair market value at date of receipt. The estimated fair market value of donated services are determined and recognized in the financial statements if the services created or enhanced non-financial assets or required specialized skills specific to the service performed and would have been purchased if not provided through donations. No donated services were recognized for the years ended December 31, 2020 and 2019.

F. Income Taxes

The Organization is a not-for-profit organization that is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code and has been classified by the Internal Revenue Service as other than a private foundation. In addition, the Organization qualifies for the charitable contribution deduction under Section 170(b)(1)(A).

The Organization has not been audited by the Internal Revenue Service or Minnesota Revenue, and accordingly tax returns for the past three and one-half years are open to examination.

G. Cash and Cash Equivalents

For the purposes of the statements of cash flows, the Organization considers all investment instruments purchased with a maturity of three months or less to be cash equivalents. The carrying value of cash and cash equivalents approximates fair value because of the short maturities of those financial instruments.

1. Organization and Summary of Significant Accounting Policies (continued)

H. Investments

Investments in marketable securities with readily determinable fair values and all investments in debt securities are reported at their fair values based on quoted prices in active markets in the statement of financial position. Market risk could occur and is dependent on the future changes in market prices of the various investments held. Unrealized gains and losses are included in the change in net assets. Investment income and gains restricted by a donor are reported as increases in net assets without donor restrictions if the restrictions are met (either by passage of time or by use) in the reporting period in which the income and gains are recognized.

FASB ACS 820-10 establishes a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (Level 1 measurements) and the lowest priority to measurements involving significant unobservable inputs (Level 3 measurements). The three levels of the fair value hierarchy are as follows:

<u>Level 1</u> inputs are quoted prices (unadjusted) in active markets for identical assets or liabilities that the Organization has the ability to access at the measurement date.

<u>Level 2</u> inputs are inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly or indirectly.

Level 3 inputs are unobservable inputs for the asset or liability.

I. Receivables

Receivables are stated at the amount management expects to collect from outstanding balances. Management monitors outstanding receivables and charges off to expense all amounts that are determined to be uncollectible. No interest is recognized on past due accounts. At December 31, 2020 and 2019, management considered all remaining receivables to be fully collectible; accordingly, there was no allowance for doubtful accounts.

For the year ended December 31, 2020, the Organization has recognized a receivable of \$34,802 for the Employee Retention Credit (ERC). Laws and regulations concerning government programs, including the ERC established by the Coronavirus Aid, Relief, and Economic Security (CARES) Act, are complex and subject to varying interpretations. Claims made under the CARES Act may also be subject to retroactive audit and review. There can be no assurance that regulatory authorities will not challenge the Organization's claim to the ERC, and it is not possible to determine the impact (if any) this would have upon the Organization.

1. Organization and Summary of Significant Accounting Policies (continued)

J. Inventory

Inventory consists of educational and promotional materials, is valued at cost and is determined on the first-in, first-out (FIFO) basis.

K. Property and Equipment

Purchased equipment and vehicles in excess of \$500 are capitalized at cost. Donations of property and equipment are recorded as contributions at their estimated fair value. Such donations are reported as unrestricted contributions unless the donor has restricted the donated asset to a specific purpose. Assets donated with explicit restrictions regarding their use and contributions of cash that must be used to acquire property and equipment are reported as restricted contributions. Absent donor stipulations regarding how long those donated assets must be maintained, the Organization reports expirations of donor restrictions when the donated or acquired assets are placed in service. The Organization reclassifies net assets with donor restrictions to net assets without donor restrictions at that time. Property and equipment are depreciated using the straight-line method over their estimated useful lives. Expenditures for maintenance and repairs are charged to expense as incurred.

L. Advertising

The Organization expenses the cost of advertising and promotions as incurred. Advertising costs charged to operations for the years ended December 31, 2020 and 2019, amounted to \$2,338 and \$1,515, respectively.

M. Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

N. Functional Allocation of Expenses

The financial statements of Friends of Quarry Hill Nature Center, Inc. report certain categories of expenses that are attributable to more than one program or supporting function. Therefore, these expenses require allocation on a reasonable basis that is consistently applied. The expenses that are allocated include salaries and related expenses, accounting and professional fees, advertising, insurance, office expense and website, rent, and depreciation, all of which are allocated based on estimates of time and specific costs incurred.

2. Investments

The following is a summary of assets held at fair value:

At December 31, 2020:

		Fair Value Measurement Using						
		Quoted Prices	Significant					
		in Active	Other	Significant				
		Markets for	Observable	Unobservable				
		Identical Assets	Inputs	Inputs				
Description	Total	(Level 1)	(Level 2)	(Level 3)				
Corporate Stock Beneficial Interest In Assets Held by	\$ -	\$ —	\$	\$ -				
Foundation	\$ 392,810	\$ -	\$ —	\$ 392,810				

At December 31, 2019:

•		Fair Value Measurement Using						
		Quoted Prices	Significant					
		in Active	Other	Significant				
		Markets for	Observable	Unobservable				
		Identical Assets	Inputs	Inputs				
Description	Total	(Level 1)	(Level 2)	(Level 3)				
Corporate Stock	\$ 402	\$ 402	\$ -	\$ -				
Beneficial Interest								
In Assets Held by								
Foundation	\$ 377,953	\$ -	\$ -	\$ 377,953				

The beneficial interest in assets held by Foundation has been valued, as a practical expedient, at the fair value of the Organization's share of the Foundation's investment pool as of the measurement date. The Foundation values securities and other financial instruments on a fair value basis of accounting. The estimated fair values of certain investments of the Foundation, which includes private placements and other securities for which prices are not readily available, are determined by the management of the Foundation and may not reflect amounts that could be realized upon immediate sale, nor amounts that ultimately may be realized. Accordingly, the estimated fair values may differ significantly from the values that would have been used had a ready market existed for these investments.

2. Investments (continued)

The Foundation's investments are composed of domestic and foreign equities, U.S. government obligations, large cap common stocks, and alternative investments including hedge funds, real estate and private equity funds. The beneficial interest in assets held by Foundation is not redeemable by the Organization as described in Note 10. Financial instruments classified as Level 3 in the fair value hierarchy represent the Organization's investments in financial instruments in which management has used at least one significant unobservable input in the valuation model. The following table represents a reconciliation of the activities for Level 3 financial instruments:

Balance at January 1, 2019	\$ 334,374
Additional amounts invested in fund	3,850
Share of appreciation of fund	42,614
Fees paid	(2,885)
Balance at January 1, 2020	377,953
Additional amounts invested in fund	6,175
Share of appreciation of fund	28,135
Disbursement from fund	(16,600)
Fees paid	(2,853)
Balance at December 31, 2020	\$ 392,810

The following schedule summarizes the investment return and its classification in the statements of activities for the years ended December 31, 2020 and 2019.

	2020	2019
Interest and dividends, net	\$ 9,445	\$ 3,620
Realized and unrealized gain	28,135	42,601
Total investment return	\$ 37,580	\$ <u>46,221</u>

3. Property and Equipment

Property and equipment as of December 31 consisted of the following:

		2020	2019
Minibus	\$	42,518	\$ 42,518
Equipment		33,816	33,119
Improvements, held as temporary assets		4,495	523,262
Total property and equipment		80,829	598,899
Less accumulated depreciation		(74,404)	(73,958)
Net property and equipment	\$_	6,425	\$ 524,941

Depreciation expense was \$446 and \$681 for the years ended December 31, 2020 and 2019, respectively.

4. Paycheck Protection Program

On April 9, 2020, the Organization was granted a loan from Think Bank for \$69,200, pursuant to the Paycheck Protection Program (PPP) under Title 1 of the CARES Act that was enacted March 27, 2020. Under the terms of the PPP, the loan may be forgiven if the funds are used for certain qualifying expenses. Because the conditions of the PPP loan have been substantially met as of December 31, 2020, the loan is recognized as revenue in the statement of activities.

5. Net Assets

The Organization had net assets with donor restrictions for the following purposes at December 31, 2020 and 2019:

	2020	2019
Scholarships	\$ 26,068	\$ 21,018
Technology/ Equipment	73	73
Totals	\$ 26,141	\$ 21,091

6. Availability and Liquidity

The following represents Friends of Quarry Hill Nature Center, Inc.'s financial assets at December 31, 2020 and 2019:

-,		2019
Financial assets at year end:		
Cash and cash equivalents	\$ 543,035	\$ 470,850
Investments		402
Accounts and credits receivable	38,382	3,350
Total financial assets	581,417	474,602
Less amounts not available to be used within one year:		
Net assets with donor restrictions	(26,141)	(21,091)
Financial assets available to meet general expenditures over the		
next twelve months	\$ 555,276	\$ <u>453,511</u>

7. In-Kind Contribution of Facilities

The City of Rochester allows the organization to use the facilities free of charge. For 2020 and 2019, rent expense and an in-kind contribution have been recorded for \$298,795 and \$284,567, respectively. The basis used for valuing the in-kind contribution is an average of the rental rates paid by other local nonprofit organizations.

8. Unearned Revenue

Unearned revenue is provided for that portion of fees received for services which were not performed as of the Organization's year end. Unearned revenue amounted to \$601 and \$9,021 at December 31, 2020 and 2019, respectively.

9. Employee Benefit Plan

The Friends of Quarry Hill Nature Center, Inc. has a defined contribution salary deferral plan covering substantially all employees. Under the plan, the Organization contributes a percentage of each eligible employee's salary. Plan contributions during 2020 and 2019 were \$5,515 and \$5,659, respectively.

10. Beneficial Interest in Assets Held by Foundation

The Friends of Quarry Hill Nature Center, Inc. has established a fund that is managed by the Rochester Area Foundation which is known as the Friends of Quarry Hill Nature Center Fund. This Fund and all future income is the property of the Rochester Area Foundation and is under the complete control of the Foundation. Distributions from the Fund may be made, but will be at the discretion of the Rochester Area Foundation Board of Trustees.

11. Concentrations of Credit Risk

The Organization maintains cash accounts which exceed the federally insured limit of \$250,000 at times. Management believes that the Organization is not exposed to any significant credit risk on its cash accounts.

12. Evaluation of Subsequent Events

In preparing these financial statements, the Organization has evaluated events and transactions for potential recognition or disclosure through November 9, 2021, the date these financial statements were available to be issued. As a result of the spread of the COVID-19 coronavirus, economic uncertainties have arisen which are likely to impact future operations; the potential impact, however, is unknown at this time.

13. Reclassifications

Certain amounts in the prior year financial statements have been reclassified for comparative purposes to conform to the presentation in the current year financial statements.